

COMMERCIAL RESTROOM INSPECTION CHECKLIST

HELPING FACILITY MANAGERS IDENTIFY ISSUES BEFORE THEY BECOME COSTLY REPAIRS.



FACILITY: _____ LOCATION: _____ DATE: _____

INSPECTED BY: _____

DAILY CHECKS Check every restroom, every day. ☐ Hand dryers operate properly ☐ Faucets activate and shut off correctly ☐ Toilets and urinals flush properly ☐ Soap dispensers are filled and working ☐ Floors are clean, dry, and free of slip hazards ☐ No visible leaks, damage, or vandalism ☐ Trash receptacles are not overflowing ☐ Doors, locks and stall hardware operate properly	WEEKLY CHECKS Perform once per week. ☐ Inspect faucet flow. Clean aerators if needed ☐ Inspect hand dryer exterior air inlets for dust or debries ☐ Test all touchless sensors for consistent activation ☐ Inspect caulk around sinks, counters and fixtures ☐ Check floor drains for proper drainage and odors ☐ Look for loose partition hardware or door hinges	MONTHLY CHECKS Perform once per month. ☐ Tighten loose hardware on dryers, grab bars, mirrors, dispensers, and accessories ☐ Inspect plumbing connections for leaks or corrosion ☐ Check electrical components and visible conduit ☐ Inspect baby changing stations for damage and secure mounting ☐ Inspect restroom ventilation fans for proper operation
QUARTERLY CHECKS Perform every 3 months. ☐ Evaluate sealants and recaulk areas showing deterioration ☐ Review slow leaks, weak water flow, or recurring drainage issues ☐ Verify accesible clearances are not blocked by trash cans or storage ☐ Review frequently repaired equipment for possible replacement	ANNUAL CHECKS Perform once per year. ☐ Have qualified personnel inspect plumbing and electrical systems ☐ Review fixture age, condition, and repair history ☐ Evaluate restroom ventilation, lighting, accessibility, and overall fixture condition ☐ Update the maintenance schedule based on traffic and recurring issue	
PRODRYERS EXPERT TIP Small leaks and reduced water flow are often the first signs of larger maintenance issues. Addressing them early can help avoid costly repairs and extend the life of your restroom equipment.	NOTES & CORRECTIVE ACTIONS	